



Application to Join PVG Scheme Identification Verification Statement

Congregation: _____

Applicant: _____

Position(s) applied for: _____

It is essential that you see EITHER:

- One document with a photograph and one document with the applicant's current home address (please note that this must be 2 separate documents - one document including a photograph and address is NOT sufficient, e.g. a photo card driving licence, which can be used as EITHER photographic identification OR address identification but not as both) OR
- If no photographic identification is available you must see 3 documents, 2 of which must have the applicant's current home address.

Documents confirming home address must have been issued within the last 3 months.

I confirm that I have seen the following original documents (not photocopies) which I have crossed with an X:

Photographic identification

- Passport
(insert number): _____
- Photographic Driving Licence
(insert number): _____
- National Entitlement Card (e.g. bus pass, Young Scot Card etc. (specify type and number):

- Employee ID Card
- Photographic Membership Card
- Student Card
- Certified Photograph
- Residence/Work Permit
- Other form of Photographic ID (specify):

Address confirmation

- UK Driving Licence (photo card only)
(insert number): _____
- Bank/Building Society Statement
- Utility Bill
- Credit/Store Card Statement
- Financial Statement
(specify): _____
- Benefit Agency Letter
- Council Letter
- School Letter
- Other (specify): _____

I declare that I have taken all reasonable steps to ensure that the applicant to join the PVG Scheme is who she/he claims to be.

Signed: _____
(Congregational Safeguarding Coordinator)

Date: _____