



CONFIDENTIAL

Permission Form for taking and using images of children

Name of Congregation: _____

This form should be used to obtain the consent of a parent or guardian before taking and/or using photographs or video footage of any child or young person under the age of 16. In the case of images of anyone aged 16 or over, and where such images will be published online (such as on a church website), written consent should be obtained from the individual, using the appropriate template consent form available from the data protection (GDPR) resources on the Free Church website – <https://freechurch.org/resources/gdpr>.

Box 1

Child's Name:

Address:

..... Post Code:

Date of Birth: Home Tel. No:

Box 2

**TO BE COMPLETED
BY THE ORGANISER**

(1)intend(s) to

(2)

for use in/on ⁽³⁾
during the current session (consent form to be completed annually). Please read Box 3 below which indicates the conditions of use of the images, and then sign in **Box 4**.

(1) insert name of club/Church group, etc **(2)** take group photos/video/etc. **(3)** Church newsletter/noticeboard/website/other

Box 3

Conditions of Use

We will not include details such as full name or contact details. If images are used online, such as on a church website, or in printed material such as a church magazine or newsletter, your child will not be identified except by first name and will be shown in a group, unless with your express permission.

Images will only be used when participants are suitably dressed – special permission will be sought in the case of children taking part in swimming, athletics, etc.

Digital images will not be kept on computer file after they have been printed.

Unless previously withdrawn, your permission is valid for the period your child attends the above activity/club/group during the current annual session.

As personal data (including images) published online is available to anyone outside the Free Church of Scotland, we can only display images in this way if we have explicit consent to do so. You can withdraw your consent at any time and ask us to remove your child's image from any **future** publications, by contacting the Safeguarding Coordinator.

Box 4

I give/do not give* consent to images of my child being taken and used for the purposes specified in Box 2 above.

Signed: Parent/Guardian*

Print Name: Date:

*delete as appropriate